

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (WAVERLEY)

DATE: 22 September 2017

LEAD OFFICER: Frank Apicella, Acting Area Highways Manager
Surrey County Council

SUBJECT: Highways Update

AREA(S) AFFECTED: All Waverley divisions



SUMMARY OF ISSUE:

This report provides an update on the 2017/18 programme of highway improvement and maintenance works funded by this committee. It also provides an update on other centrally funded projects being promoted in the local area.

RECOMMENDATIONS:

The Local Committee (Waverley) is asked:

- (i) To note the capital works being progressed during 2016/17
- (ii) To note the ongoing revenue works being carried out.
- (iii) To approve the expenditure of the parking surplus as detailed in the report. (paragraphs 2.1.2 to 2.1.11 refer);
- (iv) To delegate to the Area Highway Manager, in consultation with the Chairman and Vice Chairman and Divisional Member, the ability to resolve any problems encountered to facilitate scheme delivery.

REASONS FOR RECOMMENDATIONS:

The recommendations are intended to facilitate delivery of the 2017-18 Highways programmes funded by the Local Committee, whilst at the same time ensuring that the Chairman, Vice Chairman and relevant Divisional Members are fully and appropriately involved in any detailed considerations.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee in Waverley has been delegated a Highways budgets to be able to contribute to the objectives set out in Surrey County Council's LTP, according to local priorities.

2. ANALYSIS:

2.1 Local Committee finance

- 2.1.1 On the 28th March 2017 the Cabinet approved the Waverley Local Committee devolved budget for 2017/18 as follows.

Table 1 – Devolved Budget 2017/18

Allocation	Devolved Budget
Revenue Maintenance	£40,909
Capital (Maintenance & ITS)	£36,363
Total	£77,272

- 2.1.2 In addition to the regular Highways capital and revenue budgets detailed above, the Waverley Local Committee is able to make allocations from its parking surplus.
- 2.1.3 Members will be aware that an on street parking surplus exists, for Waverley for years 2013 – 2016, which the committee have a 60% share that has been accruing as below.

Table 2 – Parking Surplus 2013-2016

Year	Amount
2013/14	£112,800
2014/15	£117,288
2015/16	£147,312
Total	£377,400

- 2.1.4 If a surplus is generated on the borough or district parking account, it has been agreed that it will be split as follows:
- 60% to the Local Committee, 20% to the Enforcement Authority (Borough Council) and 20% to the County Council.
- 2.1.5 The Local Committee can decide how the 60% share of any surplus income derived in its area, can be used within the confines of legislation.

- 2.1.6 Surplus generated from managing on-street parking can only be used as defined under S55 of the Road Traffic Regulation Act 1984 (as amended). This restricts use of any surplus for the maintenance and/or improvement of the highway, including environmental works or additional parking provision.
- 2.1.7 Historically it has been agreed by the Committee that these funds were to be divided according to where the surplus is collected. This has resulted in the following: 90% in year one, 74.5% in year two, and 62.5% in year three towards the Farnham task group and the balance shared equally amongst the other three task groups. The table below identifies the distribution of funding.

Table 3 – Distribution of Parking Surplus

Financial Year	13/14	14/15	15/16	Expenditure	Total
60% LC share	£112,800	£117,288	£147,312		£377,400
3 X Farnham Members share	£101,520	£87,379	£92,070	£22,900	£258,069
6 X Waverley Members share	£11,280	£29,909	£55,242		£96,431

- 2.1.8 At the June meeting it was approved that each divisional member be allocated £10k. Essentially the total £90k will be made up of £26,363 from the capital as agreed (para 2.1.16) and the balance from the parking surplus. When the £26,363 is divided equally between the nine members this gives £2,929 for each member. When then removed from the £10k allocation per member this means that each member is receiving £7,071 from the parking surplus.
- 2.1.9 Table 4 below identifies the current situation when these 9 amounts are redistributed across the surplus, with 3 equal amounts of £7,071 from the Farnham total, and the other 6 equal amounts from the remaining 6 Waverley members.

Table 4 – Surplus distribution for Member allocations.

Local Committee	Total	2017/18 £10k/member	Total
3X Farnham Members	£258,069	(3x£7,071) = £21,213	£236,856
6X Waverley Members	£96,431	(6x£7,071) = £42,426	£54,005
Balance Total Surplus			£290,861

- 2.1.10 It is proposed that going forward the balance of the parking surplus is to be top sliced by 15% annually. The Committee can separately resolve to prioritise any relative projects that arise across the entire nine divisions of Waverley, and that the remaining 85% continues to be allocated as previously determined. Further details to be found in Annex 4.

Local Committee capital works programme

- 2.1.11 It was approved at the June Committee that the sum of £5000 be set aside to complete the balance of the programme from 2016/17. These are detailed below.

- Badshot Lea Crossroads – Modelling work (red green man/red man signals)
- Station Lane, Millford – HGV assessment
- Meadow Catteshal Road – Safety measures at junction.

2.1.12 It was also approved at that same Committee that the 2017/18 devolved capital budget be allocated as follows:

- £5,000 towards the completion of schemes 2016/17.
- £5,000 towards providing signs and lines.
- £26,363 of the remaining allocation for this year to be directed towards scheme delivery.

2.1.13 The approved programme of works for 2017/18 together with member £10K choices is attached at **Annex 1**.

2.1.14 The heavily reduced committee funding for 2017/18 has severely affected the deliverability of this programme and many projects included on the list. However with the current levels of funding, this list of projects is undeliverable, as it is currently valued in excess of £1.5m.

2.1.15 The deadline for ordering any Integrated Transport Schemes through the Kier contract is the 30th September 2017, to guarantee delivery before March 2018. Similarly for maintenance schemes the deadline is the 31st December 2017.

2.1.16 Due to the committee reduction in funding and to enable simpler prioritisation of these Integrated Transport Schemes (ITS), each one has been scored by way of CASEE (Congestion, Accessibility, Safety, Environment, & Economy) assessment.

2.1.8 Using the approved countywide model each scheme now has a benefit cost, and a ranking provided. **Annex 2** details the schemes and their relative ranking.

2.2 Planning Infrastructure Contributions (PIC)

2.2.1 Note that all PIC expenditure is subject to approval by SCC Transport Development Planning (TDP) officers, and that a PIC spending plan and bidding process is carried out by various groups within SCC, such as Countryside Rights of Way team, Passenger Transport group, Major Schemes group for match funding for larger projects, as well as Highways improvement projects.

2.2.2 The Planning Authority are in the last tranche of collecting PIC funding ahead of the introduction of the Community Infrastructure Levy (CIL) anticipated to commence in about 18 months time, so the PIC funding pot has now been virtually depleted.

2.2.3 All the balance of the remaining unallocated PIC funding has now been distributed by TDP and they have advised that the following details the remaining approved contributions allocated through the bidding process to this Committee for highway schemes. These funds are not time limited and hence do not need to be expended this year.

Table 5 – PIC Amounts

Ward	Amount
Farnham Bourne	£46,206.89
Farnham Shortheath & Boundstone	£ 9,644.83
Cranleigh West	£13,330.00
Godalming Central & Ockford	£ 826.07
Godalming, Farncombe & Catteshall	£ 3,774.85
Godalming, Farncombe & Catteshall	£ 8,179.74
Godalming Holloway	£12,830.04
Hindhead	£ 3,492.46
Shamley Green & Cranleigh North	£ 1,794.04
Shamley Green & Cranleigh North	£ 3,564.62
Witley & Hambledon	£ 7,235.65

- 2.2.4 However, PIC funding can only be used in the ward where it is collected and cannot be used in other areas.
- 2.2.5 Section 106 monies are also collected by the planning authority, however these funds are normally very specific on how they are expended as it is normal for these to be agreed upfront as part of the planning process. So these amounts do not constitute available funds in the same way as PIC.
- 2.2.6 The following Table identifies the 2 Agreements in place for Waverley. The second of which, in Godalming, has already had elements 2 and 3 identified below, already constructed.

Table 6 – S106 Agreements

Site	Amount	Summary of agreement
Dunsfold Park, Stovolds Hill, Cranleigh	£150,000	Provide a footway on Dunsfold Road between the Farnhurst Lane priority junction with Three Compasses Lane and the Dunsfold Road priority junction with Loxwood Road
Land At Godalming College, Tuesley Lane & Land To The South Of Ashstead Lane, Godalming GU7 1RS	£133,448	The contribution is to be used for the following: 1. Improvements to public footpath No. 27. 2. Accessibility improvements comprising provision of dropped crossings and tactile paving between the application site and Godalming town centre. 3. Pedestrian safety improvements at Holloway Hill/Flambard Way junction and on Station Road

2.3 Local Committee revenue works programme

- 2.3.1 Many new bids and requests for increase allocations have been received. All the Town Councils (TCs) and Parish Councils (PCs) were written to, once this reduced budget was known, to advise of this change, and mitigate any risk of early expenditure by them, ahead of any committee resolution.
- 2.3.2 In order to attempt to somewhat lessen the impact of this, it was proposed to allocate the entire revenue maintenance budget of £40,909, to the ordering of a vegetation gang under the direct control of the maintenance engineer.
- 2.3.3 The lengthsman scheme expenditure was predominantly expended on this type of activity previously and hence this funding should go some way to maintain this benefit locally.
- 2.3.4 The local highway officers and the maintenance engineer have been collating local requests from members, the Town Councils and Parish Councils.
- 2.3.5 A programme of works is being delivered and works have been ongoing throughout the summer months.

2.4 Parking

- 2.4.1 Parking updates are provided directly to the Committee by the SCC Parking Team in collaboration with Guildford Borough Council Officers as required under mini agency agreement with SCC.

Other highway related matters

2.5 Customer services

- 2.5.1 The total number of enquiries received for the six months between January and June 2017 is 65,281, an average of 10,880 per month. The average for the first quarter January to March was 12,368 per month. The second quarter generally sees a reduction in enquiries and this is line with the seasonal trend. Compared to the same period last year this is a reduction of approximately 11%, for January to June 2016, 73,632 were received at an average of 12,272. The Service has been working hard to improve the information available to residents and customers to remove the need for them to contact us about routine matters and this reduction can be partly attributed to this work.
- 2.5.2 For Waverley specifically, 8,128 enquiries have been received since January of which 3678 (45%) were directed to the local area office for action, of these 97% have been resolved. This response rate is slightly above the countywide average of 94%.
- 2.5.3 For the first half of 2017, Highways received 197 Stage 1 complaints of which 20 were for the Waverley area. These mainly concerned communication and service delivery. In addition six have been escalated to Stage 2 of the complaints process where the service was found to be at fault in two of these. Two complaints were referred to the Local Government Ombudsman but she found no fault in one and chose not to investigate the other as there was no case to answer.

2.5.4 The Service has recently undergone its annual Customer Service Excellence review. This is undertaken by an independent, external body licenced by the Cabinet Office. This recognised the continued improvements that have been made and has recommended retention of the award for a further three years. The assessment highlighted a number of areas of best practice including “the investment in time to keep the roadworks information updated. The clarity and customer focused language used has assisted in Surrey being the most accessed area nationally on www.roadwork.org.” Members can sign up via the website to receive email alerts for works in their area. Surrey Highways & Transport is using two schemes; Runnymede Roundabout and a drainage scheme on the A22 to trial the use of proactive messaging. Customers can register to receive updates during the course of the works rather having to contact us or check the website for the latest position. If successful it is intended to roll this out to all major schemes.

2.6 Major schemes

2.6.1 None at the time of writing this report.

2.7 Centrally funded maintenance

2.7.1 Operation Horizon reports for 2017-18 are available on the Surrey County Council website. These reports list roads that are due to be treated in the current Financial Year 2017-18.

2.7.2 Also on the same page of the Surrey County Council website are lists of roads for consideration for future Financial Years.

2.7.3 For more information please see here:

<https://www.surreycc.gov.uk/roads-and-transport/highways-information-online/horizon-highway-maintenance-investment-programme>

2.8 Road safety

2.8.1 **Annex 3** contains information on road casualties in Surrey in the 2016 calendar year, and also the trends in casualties between 1994 and 2016.

2.9 Passenger Transport

2.9.1 There was no update at the time of writing this report.

2.10 Other key information, strategy and policy development

2.10.1 There was no update at the time of writing this report.

3. OPTIONS:

3.1 Officers seek to implement the most cost effective measures which meet scheme objectives. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications of this paper are detailed in section 2 above.

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.
Equality and Diversity	It is an objective of Surrey Highways to take account of the needs of all users of the public highway.
Localism (including community involvement and impact)	The Local Committee prioritises its expenditure according to local priorities.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This Financial Year's approved programmes are currently in the process of being delivered.
- 7.2 Members who have not already identified details of their choices are encouraged to do so urgently to ensure that these projects can be delivered.
- 7.3 If choices are not received then the assumption will be made that the funding is being carried forward to next year. As the funds are from the parking surplus there are no timelines for this to be expended.
- 7.4 It is proposed that going forward the balance of the parking surplus is to be top sliced by 15% annually, for the Committee to separately resolve any relative priorities that arise across the entire nine divisions of Waverley, and that the remaining 85% continues to be allocated as previously determined.

8. WHAT HAPPENS NEXT:

- 8.1 The Area Highway Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's approved programme of works.
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Contact Officer:

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Consulted:

As detailed within the report.

Annexes:

1. Programme of Works 2017/18
2. ITS scheme assessment
3. Road casualties in Surrey 2016
4. Waverley Parking Funds

Background papers:

Local Committee (Waverley) 23 June 2017 Highways Update

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